Meeting Brief 09.04: (written by April Bates)

* Minimum viable product
  + Sam and Abby had a short meeting with Allison and are worried because she said that the current plan for the project is quite ambitious. They were wondering whether, if that was the case, we might want to scale down the minimum viable product.
  + People need clarification on what the original specifications of the minimum viable product were. Because Ercan is the product owner and also currently holds the minutes of the meeting about minimum viable product it was decided that any conversations about the product should happen with him there.
* Calendar
  + Sam says he’ll put the recent back-end sprints onto the calendar so that we have a record of our progress.
  + April says we should put more content in calendar so we have agreement about the milestones (and have things to talk about in the project report).
* Milestones
  + It is agreed that we should create a set of milestones for the meeting with Allison on Wednesday (14th of April). Each team member says what they’re hoping to have done by that point. If all these milestones are achieved, we should be able to show Allison something which is approaching complete and also have a good sense of the biggest problems, so that we’re making good use of our time with her.
    - Abby – having something that randomly chooses an index from the sentence database and pushes that to the screen
    - Sam­ – setting up the database for the sentence generation. Linking the database to docker.
    - Tony – trying to set up the front end so that we have at least the core elements of the page showing up. Hopefully pulling some content from the back end if possible.
    - April – creating an updated design for the site based on feedback from the questionnaire. Writing up information about the design decisions which explains how the questionnaire helped us go from design A to design B. Also creating some pngs to go on the site.
  + It also agreed that we are going to attempt to achieve our minimal working product by the end of easter. This is so we have plenty of time to do the write up and to make changes and edits when term restarts.
* AOB
  + Sam and Abby were told by Allison that we’re very entitled to use pre-written and open source code in our projects, and we shouldn’t be too worried about plagiarism. This should be really helpful, especially with front end.
* Attendance: Ercan Kilic absent (April Bates wrote this brief)